

BILL NO. 1043

RESOLUTION _____

A RESOLUTION OF THE CITY OF WEST PLAINS, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE HOWELL COUNTY HEALTH DEPARTMENT FOR ENVIRONMENTAL PUBLIC HEALTH SERVICES.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WEST PLAINS, MISSOURI AS FOLLOWS:

Section 1: The Mayor is hereby authorized and directed to execute an agreement with the Howell County Health Department for a period of time to include April 1, 2017 to March 31, 2018 for services and fees as outlined in Exhibit A (attached).

Section 2: This Resolution shall be in full force and effect from and after the date of its passage and approval.

PASSED AND APPROVED THIS 20th DAY OF MARCH 2017.

CITY OF WEST PLAINS, MISSOURI

BY: _____
MAYOR JACK PAHLMANN

ATTEST:

CITY CLERK MALLORY PREWETT



HOWELL COUNTY HEALTH DEPARTMENT

180 Kentucky
West Plains, Missouri 65775
417-256-7078 * Fax: 417-256-1179
<http://www.howellcountyhealthdepartment.com>



Public Health
Prevent. Promote. Protect.

2/23/17

Chris Gilliam, Administrator
Howell County Health Department
180 Kentucky
West Plains, MO 65775

Mallory Thompson
City Clerk – City of West Plains
P.O. Box 710
West Plains, MO 65775

Dear Mallory:

Enclosed is Howell County Health Department's Proposal for Environmental Services for the City of West Plains for 2017 & 2018. If you have any questions or if I need to send these materials to others, please let me know. I can be reached at 256-7078, or by email at Chris.Gilliam@pha.mo.gov

Thank you,

Chris Gilliam, MHA
Administrator-Howell County Health Department



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PROPOSAL FOR CITY OF WEST PLAINS FROM HOWELL COUNTY HEALTH DEPARTMENT, TO PROVIDE ENVIRONMENTAL PUBLIC HEALTH SERVICES APRIL 1, 2017 – MARCH 31, 2018

Environmental Public Health Specialist Services Salary & Fringes (Including wages, SS/MC, SUI, Medical Insurance and 2% Annuity)	\$19,075.00
Travel/Training/Expense	\$2,400.00
Education Materials	\$91.00
Supplies	\$1,725.00
Printing	\$403.00
Telephone	\$1,306.00
<u>Total</u>	\$25,000.00

Average Monthly Cost: \$2,083.33

Services to be provided: Inspections in cooperation with the Missouri Department of Health and Senior Services and the City of West Plains ordinance requirements for food service establishments, which include: restaurants, taverns, retail twice a year. Temporary establishments as needed, Complaints - food services establishments, Complaints - onsite sewage problems, Food borne outbreaks – food service establishments, Education and training to providers and the community, Posting inspection reports on HCHD website, Prepare inspection reports for distribution to local media.

Submitted: February 23, 2017

Chris Gilliam, Administrator



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PROPOSAL FOR SERVICES BETWEEN HOWELL COUNTY HEALTH DEPARTMENT AND THE CITY OF WEST PLAINS

This is an agreement between Howell County Health Department (HCHD) and the City of West Plains, for environmental public health services. HCHD agrees to provide, effective April 1, 2017 through March 31, 2018, an Environmental Public Health Specialist, (EPHS) who will qualify per the Missouri Department of Health and Senior Services job description, will function in accordance with the Missouri Department of Health and Senior Services guidelines and the City of West Plains Ordinances, to the City of West Plains to provide environmental public health services in accordance with the attached proposal.

HCHD further agrees to bill the City of West Plains for salary & fringes for EPHS, travel/expense/training; education materials; supplies; telephone; and printing expense incurred monthly, in accordance with the attached proposal.

The City of West Plains agrees to reimburse HCHD on a timely basis, monthly.

This agreement may be terminated by either of the undersigned with 60 days written notice prior to termination.

Signature: , HCHD Date: 2/23/17
Chris Gilliam, Administrator

Signature: _____, City of WP Date: _____
Mayor, Jack Pahlmann