

**MINUTES
WEST PLAINS CITY COUNCIL
REGULAR MEETING
Tuesday, February 21, 2017**

The West Plains City Council met for closed session at 4:30 p.m. and regular session at 5:30 p.m. on Tuesday, February 21, 2017 at West Plains City Hall Council Chambers, 1910 Holiday Lane with the following members present: Councilwoman/Mayor Pro-Tem Brenda Smith, Councilman Mike Topliff, Councilman Cary Stewart and Councilman Josh Cotter. City Attorney Charles Cantrell, City Clerk Mallory Prewett, Finance Director Allen Brinkman, and City Administrator/Engineer Tom Stehn were also present. Mayor Jack Pahlmann was absent.

Quorum Established

ADJOURN TO CLOSED SESSION RSMO 610.021, PERSONNEL (3)

The motion was made by Councilman Topliff and seconded by Councilman Cotter to adjourn to closed session for personnel. Motion passed unanimously.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilman Topliff	x			
Councilwoman Smith	x			
Mayor Pahlmann				x
Councilman Cotter	x			
Councilman Stewart	x			
Motion passed.				

ADJOURN TO OPEN SESSION

The motion was made by Councilman Topliff and seconded by Councilman Cotter to adjourn to open session. Motion passed unanimously.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilman Topliff	x			
Councilwoman Smith	x			
Mayor Pahlmann				x
Councilman Cotter	x			
Councilman Stewart	x			
Motion passed.				

I. PRELIMINARIES

Mayor Pro-Tem Smith established a quorum and called the meeting to order. First Baptist Church Preacher John King said the invocation and Councilman Topliff led the Pledge of Allegiance.

II. APPROVAL OF CONSENT AGENDA:

The motion was made by Councilman Cotter and seconded by Councilman Stewart to approve the consent agenda. Motion passed unanimously.

III. READING OF BILLS

A. Bill 4476 to become Ordinance 4476. Second Reading. An Ordinance of the City of West Plains, Missouri to repeal and replace Chapter Twenty of the Code of Ordinances of the City of West Plains titled Fire Prevention and Protection. The motion was made by Councilman Cotter and seconded by Councilman Topliff to accept Bill 4476, second reading. Motion failed.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilman Topliff		x		
Councilwoman Smith	x			
Mayor Pahlmann				x
Councilman Cotter		x		
Councilman Stewart	x			
Motion failed.				

B. Bill 4479 to become Ordinance 4479. First and Second Reading. An Ordinance to execute a Memorandum of Understanding for Law Enforcement Services for Missouri State University-West Plains campus. The motion was made by Councilman Stewart and seconded by Councilman Cotter to accept Bill 4479 which becomes Ordinance 4479. Motion passed unanimously.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilman Topliff	x			
Councilwoman Smith	x			
Mayor Pahlmann				x
Councilman Cotter	x			
Councilman Stewart	x			
Motion passed.				

C. Bill 4480 to become Ordinance 4480. First and Second Reading. An Ordinance of the City of West Plains, Missouri to repeal and replace Chapter Two of the Code of Ordinances of the City of West Plains titled Administration. The motion was made by Councilman Cotter and seconded by Councilman Topliff to accept Bill 4480, which becomes Ordinance 4480, First and Second Reading. Motion passed unanimously.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilman Topliff	x			
Councilwoman Smith	x			
Mayor Pahlmann				x
Councilman Cotter	x			
Councilman Stewart	x			
Motion passed.				

D. Bill 4482 to become Ordinance 4482. First and Second Reading. An Ordinance of the City of West Plains, Missouri to repeal and replace Chapter Forty-Four of the

Code of Ordinances of the City of West Plains titled Traffic and Vehicles. The motion was made by Councilman Cotter and seconded by Councilman Stewart to accept Bill 4482, which becomes Ordinance 4482, First and Second Reading. Motion passed unanimously.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilman Topliff	x			
Councilwoman Smith	x			
Mayor Pahlmann				x
Councilman Cotter	x			
Councilman Stewart	x			
Motion passed.				

E. Bill 4483 to become Ordinance 4483. First and Second Reading. An Ordinance to authorize the Mayor to execute a contract between the City of West Plains, Missouri and the Missouri Highways and Transportation Commission providing for federal financial assistance. The motion was made by Councilman Stewart and seconded by Councilman Cotter to accept Bill 4483, which becomes Ordinance 4483, First and Second Reading. Motion passed unanimously.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilman Topliff	x			
Councilwoman Smith	x			
Mayor Pahlmann				x
Councilman Cotter	x			
Councilman Stewart	x			
Motion passed.				

F. Bill 4484 to become Ordinance 4484. First and Second Reading. An Ordinance to authorize the Mayor to execute a Sidewalk Improvements Agreement between the City of West Plains, Missouri and the Missouri Highways and Transportation Commission. The motion was made by Councilman Cotter and seconded by Councilman Stewart to accept Bill 4484, which becomes Ordinance 4484, First and Second Reading. Motion passed unanimously.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilman Topliff	x			
Councilwoman Smith	x			
Mayor Pahlmann				x
Councilman Cotter	x			
Councilman Stewart	x			
Motion passed.				

G. Bill 4485 to become Ordinance 4485. First and Second Reading. An Ordinance establishing rates for fiber as a City of West Plains utility. The motion was made by Councilman Topliff and seconded by Councilman Stewart to accept Bill 4485, which becomes Ordinance 4485, First and Second Reading. Motion passed unanimously.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
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Councilman Topliff	x	
Councilwoman Smith	x	
Mayor Pahlmann		x
Councilman Cotter	x	
Councilman Stewart	x	

Motion passed.

H. Bill 4486 to become Ordinance 4486. First and Second Reading. An Ordinance to amend an Economic Development Incentive Policy for the City of West Plains, Missouri and to set forth procedures to be followed. The motion was made by Councilman Cotter and seconded by Councilman Stewart to accept Bill 4486, which becomes Ordinance 4486, First and Second Reading. Motion passed unanimously.

	<u>Aye</u>	<u>Nay</u>	<u>Not Voting</u>	<u>Not Present</u>
Councilman Topliff	x			
Councilwoman Smith	x			
Mayor Pahlmann				x
Councilman Cotter	x			
Councilman Stewart	x			

Motion passed.

IV. COUNCIL ACTION

- A. **Bid—Cleaning and Inspection of Diesel Tank at Generator Site**
The motion was made by Councilman Cotter and seconded by Councilman Topliff to accept the bid from Genesis of Blue Springs, MO for \$48,928.75. Motion passed unanimously.
- B. **Bid—Coating of Diesel Tank at Generator Site**
The motion was made by Councilman Topliff and seconded by Councilman Cotter to accept the bid from Genesis of Blue Springs, MO for \$85,482.00. Motion passed unanimously.
- C. **Bid—Replace Boiler at Civic Center**
Withdrew the bid from the agenda for the time being.
- D. **Bid—Transformers for Inventory**
The motion was made by Councilman Topliff and seconded by Councilman Stewart to accept the bid from Irby or Neosho, MO for \$18,600.00. Motion passed unanimously.
- E. **Bid—Two Used Service Trucks for Street Department**
The motion was made by Councilman Cotter and seconded by Councilman Topliff to approve the bid from Wheeler Auto of Springfield, MO for \$31,800.00. The Street Department will be purchasing a 2011 Ford F-350 for \$17,800 and a 2002 Chevy C3500 for \$14,000. Motion passed unanimously.

- F. Howell County Emergency Management Local Emergency Plan Approval**
The motion was made by Councilman Cotter and seconded by Councilman Topliff to approve the Howell County Emergency Management Local Emergency Plan. Motion passed unanimously.

V. DEPARTMENT PRESENTATION—Jack Bowman, Airport

Jack Bowman gave a brief update on the airport parking lot and other projects at the airport.

VI. ADMINISTRATOR’S REPORT

- **Project Update**
 - For the month of January we sent out 1,123 cut-off notices with a potential loss of revenue of \$264,484.76.
 - We mailed out a survey this last Friday to all businesses in the City of West Plains to gauge an interest for City Broadband.
 - A public meeting is scheduled for Friday, March 10, 2017 from 10:30 a.m. to 1:00 p.m. in the City of West Plains Council Chambers to discuss the technical changes to the Flood Insurance Study (FIS) and Preliminary Flood Insurance Rate Map (FIRM).
 - We hosted an electrical code class update recently. We had over 60 people attending. We are one of only a handful of cities that still do this. It was a success!
 - The Cherry Street Well has been changed to a pitless well and is back operational.
 - The bid for concrete curb and gutter on London Lane is out. We will receive bids at City Hall on March 7th.
 - The city submitted an application for the Recreational Trails Program (RTP) Grant for upgrading the trails at Galloway Park. We requested \$150,000 and the match will be \$90,000 to be completed by City in labor and equipment. \$4,000 to be completed by volunteers (Boy Scouts, Beta Club, etc.). We will have three years to complete and will know by the end of the year if we receive it.

ADJOURNED

CITY OF WEST PLAINS, MISSOURI

BY: _____
MAYOR JACK PAHLMANN

ATTEST:

CITY CLERK MALLORY PREWETT