

PARADE PERMIT APPLICATION
CITY OF WEST PLAINS
1910 Holiday Lane, West Plains Missouri 65775



Date Submitted:

Date Approved:

APPLICANT:

1. Name or title of parade:
2. Name of sponsor(s), applicant(s) and parade chairperson(s):
3. Address and telephone number(s) of sponsor(s), applicant(s) and parade chairperson(s):
4. If a charitable or civic organization or corporate name, list officers and directors names, addresses and telephone numbers:

PARADE:

1. Parade date(s) and time(s) of operation, including participant assembly and disassembly times:
2. Estimated number of persons, animals and vehicles participating in parade (include animal type and vehicle description):
3. Provide the interval of space to be maintained between each type of parade unit:
4. Description and map of the parade route, including start and termination points, streets or areas to be traveled, and assembly or staging areas for parade participants (attach additional pages as necessary).
5. Description of the planned use by parade participants of lighting, music, loudspeakers, live bands or sound systems, if any, and the type and location of speakers and other audio and lighting equipment (attach additional pages as necessary).
6. Are you requesting to erect or place any signs on city right-of-way for this event? If so, regarding each sign please list type, size, location to be placed, and duration that the sign(s) will be in place.

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7. Description of the planned removal of litter and animal waste along the parade route after the termination of the parade (attach additional pages as necessary).

8. List any additional information which would be reasonably necessary for a fair determination as to whether a permit should be issued:

ADDITIONAL INFORMATION:

1. Participants in a parade shall not throw or toss any food articles, fliers or other objects to observers of a parade. Said items may be personally handed to observers at the curb-line of all streets or areas to be traveled.

SIGNATURES:

I certify that the above information is correct to the best of my knowledge and belief. The Sponsor and/or Applicant agrees to follow the requirements of the City of West Plains Code of Ordinances Chapter 12, Article v.

Date: _____ By: _____

(If Applicant is not an individual, state the position or title)

CITY REVIEW:

I have personally reviewed this application for a parade permit and upon my personal determination do herein:

Grant said parade permit. Parade permit issued _____

Date

Deny said parade permit

Special Terms and Conditions:

- Any unapproved signs are subject to removal pursuant to the City Code of Ordinances.
- All approved signs must be removed the day following the last day of the event.

_____ Chief of Police

